



## Humboldt County Children and Families Commission

<http://first5humboldt.org/>

**Our Vision** is for all Humboldt County children to reach their unique potential in healthy, safe, nurturing families and supportive communities that value, respect, and invest in their wellbeing.

**Date and Time:** August 15<sup>th</sup>, 2024  
9:30-11:30 am

**Location:** ZOOM meeting link: <https://zoom.us/j/5440331304>

**Meeting ID:** 544 033 1304

**Dial by your location** +1 669 900 6833 US (San Jose)

*We acknowledge that the First 5 Humboldt office is located on land within unceded Wiyot territory. We honor the Wiyot people who came before us, the community that is with us now, and the future Wiyot people. First 5 Humboldt serves the areas that are the traditional, ancestral, and present homelands of several indigenous nations, including the Hupa, Karuk, Mattole, Wailaki, and Yurok that make up Humboldt County. We encourage direct giving to Tribes and Native-led efforts, including the Wiyot Tribe honor tax.*

### [Agenda en español disponible aquí.](#)

Chair: Natalie Arroyo

- I. **Welcome and Introductions**  
Any member of the Commission who has a conflict of interest with any agenda item is asked at this time to notify the Commission of his or her conflict and affirm that he or she has not discussed the item with any F5H staff or fellow commissioners. Announcing conflicts at this time will help the Chair announce Commissioner recusal for specific agenda items so that it can be noted in the minutes.
- II. **Public Comment (5 minutes)**
- III. **Closed Session: Personnel (15 minutes)**  
Reference: It is the intent of the Commission to meet in closed session to discuss the annual performance evaluation of the Humboldt County Children and Families Commission Director.
- IV. **Approval of the Minutes (5 minutes)**  
Staff: Dan Berman, Programs Analyst  
Draft minutes of June 20, 2024
- V. **Information Item: Commissioner Updates (10 minutes)**  
Reference: Commissioners will provide updates on their work or agencies work as it pertains to young children and their families.
- VI. **Information Item: ED Report (10 minutes)**  
Staff: Mary Ann Hansen, Executive Director  
Reference: The Executive Director will update the Commission on current activities.

## VII. Consent Calendar (5 minutes)

- a. The commission will consider approving updates to the [Signature Authority Policy](#) as recommended by the Fiscal Committee. The proposed changes will allow the executive director to delegate signature authority to either Associate Director position when needed.

## VIII. Action Item: CLIF Grant Request: NorCAN Conference (10 minutes)

Staff: Mary Ann Hansen

Reference: Smullin Foundation has submitted a request for funding for the 2024 NorCAN conference. They are seeking \$25,000. HAF is contributing \$7,500, Providence \$5,000, McLean \$5,000, and Vesper \$1,000. Registration fees will be determined by how much money they are able to raise.

[Thriving Together: Supporting Wellbeing in the Nonprofit Sector – NorCAN \(norcal-nonprofits.com\)](#)

## IX. Action Item: Appoint Workgroup on Playgroup Model (20 minutes)

Staff: Mary Ann Hansen

Reference: The Commission will consider appointing two to three Commissioners to work with staff around playgroup considerations.

## X. Information Item: [COVID Response Fund Update](#) (5 minutes)

Staff: Aaron Wythe

Reference: The COVID Response Fund was designed to identify gaps in family and community services and promote solutions both during the COVID pandemic and during the recovery period.

## XI. Information Item: First 5 County [Emergency Stabilization Fund](#) (10 minutes)

Staff: Mary Ann Hansen

Reference: The executive director will update the Commission on the First 5 Association's request to First 5 California for a \$25 million fund to support counties.

## XII. Time Certain: 10:00 am (30 minutes)

Discussion Item: Strategic Plan

Consultant: California Center for Rural Policy

Reference: Staff from the California Center for Rural Policy lead a [discussion](#) around the strategic plan process.

## XIII. Designate Chair for October Meeting

Reference: The Commission will identify a chair for the next meeting.

### **Next Regular Meeting: October 17, 9:30-11:30**

*Members of the public are encouraged to attend and offer public comment.*

*Any person who wishes to request the agenda or other meeting materials be mailed to them or who requests this agenda in an alternative format, requires translation services, or needs any disability-related modification or accommodation, including auxiliary aids or services which would enable that person to participate in the meeting should make that request to [first5humboldt@co.humboldt.ca.us](mailto:first5humboldt@co.humboldt.ca.us) at least seven (7) days prior to the meeting date. The Commission's in-person meeting is held in a conference room that is wheel-chair accessible, and parking for those with disabled parking placards is available in the parking lot immediately behind our location at 325 2nd Street, Eureka.*