



## **Humboldt County Children and Families Commission**

<http://first5humboldt.org>

### **Fiscal & Evaluation Committee Agenda**

**Agenda en español disponible [aquí](#).**

Time: Wednesday May 7th, 2025 11:30 AM Pacific Time

**[Microsoft Teams Link](#)**

Meeting ID: 244 945 680 853

Passcode: 69k8zQ

The Fiscal & Evaluation Committee advises the Commission on fiscal planning, budgeting, expenditures, and fiscal policies as well as the effectiveness of First 5 Humboldt's work. The Committee reviews our evaluation framework, annual data from program surveys, and provides feedback on how we can be most effective in achieving our Strategic Plan goals.

***We acknowledge that the First 5 Humboldt office is located on land within unceded Wiyot territory. We honor the Wiyot people who came before us, the community that is with us now, and the future Wiyot people. First 5 Humboldt serves the areas that are the traditional, ancestral, and present homelands of several indigenous nations, including the Hupa, Karuk, Mattole, Wailaki, and Yurok that make up Humboldt County. We encourage direct giving to Tribes and Native-led efforts, including the Wiyot Tribe honor tax.***

**Chair: Michele Stephens**

#### **I. Welcome and Introductions**

Any member of the Committee who has a conflict of interest with any agenda item is asked at this time to notify the Committee of his or her conflict and affirm that he or she has not discussed the item with any First 5 staff, fellow committee members or commissioners. Announcing conflicts at this time will help the Chair announce Committee member recusal for specific agenda items so that it can be noted in the minutes.

#### **II. Public Comments and Announcements**

#### **III. Approval of the Minutes**

Reference: The committee will review and approve the [minutes](#) of the previous meeting.

#### **IV. Discussion Item: 2025-2030 Implementation Plan (30 minutes)**

Staff: Dan Berman, Program Analyst

Reference: Staff will present a draft of the implementation plan with evaluation indicators.

[Strategic Plan Draft](#)

[Implementation Plan Draft](#)

#### **V. Discussion Item: Local Evaluation Report (15 minutes)**

Staff: Dan Berman, Program Analyst

Reference: Staff will ask for input on the preparation of the FY 24-25 LER.

[FY 23-24 LER](#)

**VI. Discussion Item: Playgroups** (20 minutes)

Staff: Mary Ann Hansen, Executive Director

Reference: The committee will discuss evaluation and fiscal considerations for FY 25-26 playgroup grants.

**VII. Action Item: FY 25-26 Budget & Long Range Fiscal Plan** (10 minutes)

Staff: Aaron Wythe, Associate Director

Reference: Staff will present updated FY 25-26 budget documents for approval to bring to the full commission.

[Budget](#)

[Long Range Plan](#)

**VIII. Time Certain - 12:45**

**Information Item: First 5 California Annual Report** (15 minutes)

Staff: Mary Ann Hansen

Reference: A summary of First 5 California's most recent annual report will be [presented](#).

**Next Regular Fiscal & Evaluation Committee Meeting: Wednesday September 3rd, 2025**

*Any person who wishes to request the agenda or other meeting materials be mailed to them or who requests this agenda in an alternative format, requires translation services, or needs any disability-related modification or accommodation, including auxiliary aids or services which would enable that person to participate in the meeting should make that request to [first5humboldt@co.humboldt.ca.us](mailto:first5humboldt@co.humboldt.ca.us) at least seven (7) days prior to the meeting date. The in-person meeting is typically held in a conference room that is wheel-chair accessible and disabled parking is available in the parking lot immediately adjacent to our location.*