



Humboldt County Children and Families Commission

<http://first5humboldt.org/>

Our Vision is for all Humboldt County children to reach their unique potential in healthy, safe, nurturing families and supportive communities that value, respect, and invest in their wellbeing.

Date and Time: June 30th, 2025
9:30 am-11:30 am
Location: First 5 Office – 325 2nd St Ste 201 Eureka CA, 95501
ZOOM meeting link: <https://zoom.us/j/5440331304>
Meeting ID: 544 033 1304
Dial by your location +1 669 900 6833 US (San Jose)

We acknowledge that the First 5 Humboldt office is located on land within unceded Wiyot territory. We honor the Wiyot people who came before us, the community that is with us now, and the future Wiyot people. First 5 Humboldt serves the areas that are the traditional, ancestral, and present homelands of several indigenous nations, including the Hupa, Karuk, Mattole, Wailaki, and Yurok that make up Humboldt County. We encourage direct giving to Tribes and Native-led efforts, including the Wiyot Tribe honor tax.

Agenda en español disponible [aquí](#).

Chair: Brian Davis

I. Welcome and Introductions

Any member of the Commission who has a conflict of interest with any agenda item is asked at this time to notify the Commission of his or her conflict and affirm that he or she has not discussed the item with any F5H staff or fellow commissioners. Announcing conflicts at this time will help the Chair announce Commissioner recusal for specific agenda items so that it can be noted in the minutes.

II. Public Comment

III. Consent Calendar (5 minutes)

- i. Current [Financial Postings](#)
- ii. Approval of the [minutes](#) for the April meeting
- iii. [COVID fund](#) update
- iv. CLIF grant – [RCAA Tooth Program](#)
- v. CLIF grant – [Food for People Summer Food Box Program](#)

IV. Information Item: [ED Report](#) (10 minutes)

Staff: Mary Ann Hansen, Executive Director

Reference: The Executive Director will update the Commission on current activities.

Time Certain – 9:45

V. Action Item: Strategic Plan (15 minutes)

Consultant: California Center for Rural Policy

Reference: The Commission will consider acceptance of the completed 2025-2030 [Strategic Plan](#) and [Implementation Plan](#).

Time Certain - 10:00

VI. Action Item: Non-Profit Incorporation (20 minutes)

Staff: Mary Ann Hansen, Executive Director. Consultant: Anna Myles-Primakoff, Olson-Remcho, LLP

Reference: The commission will review the proposed articles of incorporation, draft bylaws, and conflict of interest policy and consider approval of the articles of incorporation.

[Staff Report](#)

[Articles of Incorporation](#)

[Bylaws](#)

[Conflict of Interest Policy](#)

VII. Action Item: FY 25-26 Budget & Long-Range Fiscal Plan (20 minutes)

Staff: Aaron Wythe, Associate Director, Operations

Reference: The commission will consider accepting the [FY 25-26 Budget](#) and updated [Long Range Fiscal Plan](#).

VIII. Action Item: Parent Advisory Committee (10 minutes)

Staff: Mary Ann Hansen, Executive Director

Reference: The Commission will consider the approval of a Parent Advisory Committee.

[Parent Committee Interest Form](#)

IX. Action Item: FY 25-26 Meeting Calendar (5 minutes)

Staff: Aaron Wythe, Associate Director

Reference: The Commission will approve the [meeting calendar](#) for FY 25-26.

X. Action Item: Commissioner Committee Appointments and Rosters (5 minutes)

Staff: Aaron Wythe, Associate Director

Reference: The Commission will approve the [committee rosters](#) for FY 25-26.

XI. Action Item: Changing Tides 50th Anniversary Gala (5 minutes)

Staff: Mary Ann Hansen, Executive Director

Reference: The Commission will consider purchasing a table at the [Changing Tides Anniversary Event](#).

XII. Closed Session: Employee Performance Evaluation (25 minutes)

Reference: The Commission will meet in closed session to discuss the annual performance evaluation of the Executive Director.

Next Regular Meeting: Thursday July 31st, 2025

Members of the public are encouraged to attend and offer public comment.

Any person who wishes to request the agenda or other meeting materials be mailed to them or who requests this agenda in an alternative format, requires translation services, or needs any disability-related modification or accommodation, including auxiliary aids or services which would enable that person to participate in the meeting should make that request to first5humboldt@co.humboldt.ca.us at least seven (7) days prior to the meeting date. The Commission's in-person meeting is held in a conference room that is wheel-chair accessible.